

City of Sioux Center
Application for Building Permit

Please provide as much of the following information as possible

Project Address _____

Owner's Name _____

Address _____

City, State, ZIP _____

Phone _____

E-mail _____

Contractor's Name _____

Address _____

City, State, ZIP _____

Phone _____

E-mail _____

Registration/License Number _____

Brief Description of Work:

Estimated Cost of Project _____

Projected Start Date _____

Projected Completion Date _____

Sub-contractors:

Electricity _____ Phone _____

Plumbing _____ Phone _____

HVAC _____ Phone _____

Type of Permit:

Residential: Single-Family Multi-Family

Commercial: Occupancy Classification _____

Type of Construction: (A) or (B)

Who will be billed for the Permit? Owner Contractor Third Party (provide info)

**** SUPPLY A PLAN OF THE PROPOSED PROJECT DRAWN TO SCALE ****
 (One floor plan for each floor and one site plan, commercial projects must have a full construction set submitted)

Provide all details and figures as apply:

Area & Heights:

- **Basement**
 - Finished sq. ft. _____
 - Unfinished sq. ft. _____
 - Depth of unbalanced backfill: _____
- **Main Floor**
 - Sq. Ft. _____ Wall Height _____
- **2nd Floor**
 - Sq. Ft. _____ Wall Height _____
- **Garage**
 - Is it attached? Yes No
 - Sq. Ft. _____ Wall Height _____
- **Outside**
 - Deck: Sq. Ft. _____ Material _____
 - Patio: Sq. Ft. _____ Material _____
 - Porch: Sq. Ft. _____ Material _____

Wall Insulation:

- **Basement Walls** (R-19 cavity or R-15 continuous minimum)
 - Type and R-Value _____
- **Main Floor** (R-20 cavity or R-13 cavity & 5 cont. minimum)
 - Type and R-Value _____
- **2nd Floor** (R-20 cavity or R-13 cavity & 5 cont. minimum)
 - Type and R-Value _____

Ceiling Insulation:

- Type & R-Value (R49 minimum) _____

Slab Floor Insulation: (required for heated slabs only)

- Depth of slab _____ in.
- Depth of insulation (minimum of 4 foot if required) ____ in.
- Type & R-Value (minimum R-10) _____

Permit Regulations

(24 Hour Notice)

To schedule inspections call 722-0761. Required Inspections Include, but not limited to

- Footing
- Foundation
- Framing, Rough-In Electrical, Plumbing, and Mechanical
- Final

If any of the above listed Inspections are not scheduled at the appropriate time, you will **forfeit 25%** of your deposit fee **for every** inspection that is not scheduled. No premises shall be occupied until a **Certificate of Occupancy has been issued** by the Building Official. If any part of the structure is occupied before Certificate of Occupancy is issued the **full value of the deposit is forfeited**.

The permit is valid for **one year**. Construction must commence within **6 months** from date of issuance. If not completed within one year from the date the permit was issued, unless you file for an extension. The extension will only be good for one year and you will be allowed two extensions per permit.

The City is not responsible or liable for the following:

- To locate or survey the parcel on which construction is planned.
- To identify or confirm dimensions, corners, or curves of a plated lot
- To identify or confirm dimensions, location, duration of any easement
- To calculate and design storm water detention, retention, or allowable run off
- To design or confirm ADA compliance
- To design or confirm compliance with subdivision covenants

The applicant, by signature, acknowledges and agrees to the regulations of this permit; and that provisions of the adopted city building codes may be applicable to the submitted project; and the building & zoning regulations outlined in the Sioux Center City Code. I hereby will defend and hold harmless the City of Sioux Center and its employees from any and all liability from any claim or cause of action which any person may claim to have by reason of any actual or alleged failure on the part of the undersigned applicant to comply with the terms and provisions thereof. I hereby certify that I have read and examined this application and its attachments and know the same to be complete, true, and correct. All provisions of laws and ordinances governing this type of work shall be complied with whether specified herein or not. I agree and will provide notification of any change prior to construction. The granting of this permit does not presume to give authority to violate or cancel the provision of any other state or local laws regulating construction or the performance of construction. The approved permit allows the construction of the building/structure as noted on this application and any submitted documentation. Any unauthorized change to approved permit and plans, or use of property, as presented will render this permit null and void.

I, _____, **have read the Permit Regulations and agree to adhere to them.**
(owner or contractor)

**** SIGNATURE MUST BE COMPLETED****

NO PERMIT WILL BE ISSUED UNTIL SIGNATURE IS COMPLETED