

## December 7, 2016

16.12.1.1. The city council of the City of Sioux Center met on the above date in regular session at 4:00 p.m. in the city offices. Members present were Mayor Dennis Walstra and the following councilmen: Eric Moerman, W. Dale Den Herder, Verlyn Rozeboom, Jamie Van Ravenswaay, Randy Vreugdenhil. Others present were: Scott Wynja, Paul Clousing, Murray Hulstein, Dennis Dokter, Matt Van Schouwen, Josh Dorhout, Magdalene Landegent, Jana VanDer Vliet. Dordt College Journalism Class Guests: Danny Mooers, Robyn Underwood, Justin Banks, Lee Pitts.

16.12.1.2. Opportunity was given for public input. Having no one present, the Finance Director, Darryl Ten Pas submitted the consent agenda consisting of the minutes of November 14, 2016, bills, Finance Report, and AFR Report, for council consideration. It was moved by Councilman Van Ravenswaay and supported by Councilman Rozeboom to approve the consent agenda as submitted. Upon voice vote, all the councilmen vote Aye. Nays: none. Whereupon Mayor Walstra declared the motion approved.

16.12.1.3. The City Manager, Scott Wynja submitted correspondence: a thank you note to the mayor for hosting the AIB Leadership Class of 2016-2017. The city council received the correspondence and ordered it filed.

16.12.1.4. The city manager, and Assistant City Manager, Dennis Dokter, Lyle Vermeer, Park Board Chairman, and Lee Van Meeteren, Parks Department Head, gave a report on park activities and plans for the future. They shared a list of priorities they plan to implement, beginning with renovations at the Children's Park, including shelter house(s), parking and playground equipment. They also reported that the board is considering options for an outdoor multi-sports complex which would incorporate the various athletic fields within one complex. Additional projects they will be working on in 2017 are: new park signage, additional bike trails, outdoor ice rink, update park bathrooms, adding park benches, drinking fountains, and waste receptacles along the bike trail. The city council thanked them for their work, and in particular the great job they did for the 125<sup>th</sup> celebration.

16.12.1.5. The finance director submitted a corporate authorization resolution which lists staff that are authorized to open accounts, transfer funds, endorse checks and initiate transactions for the city. It was moved by Councilman Den Herder and supported by Councilman Van Ravenswaay to approve **RESOLUTION NO. SC-R-40-16, A CORPORATE AUTHORIZATION RESOLUTION**. Upon roll call vote, the vote was as follows: Ayes: Den Herder, Moerman, Rozeboom, Van Ravenswaay, Vreugdenhil. Nays: none. Whereupon Mayor Walstra declared the resolution approved. (A copy of the resolution is attached and does hereby become a part of these minutes.)

16.12.1.6. The city manager, Retiring City Manager, Paul Clousing, and Utilities Manager, Murray Hulstein, submitted the following funding requests for council consideration: Mid-Sioux Opportunity-\$5,000; Sioux Center Community Hospital-\$1,500; Atlas-\$1,000; Center for Financial Education-\$1,000; and Habitat for Humanity-\$500. It was moved by Councilman Moerman and supported by Councilman Van Ravenswaay to approve the funding requests as submitted. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Walstra declared the motion approved.

16.12.1.7. The retiring city manager and utilities manager submitted an employee Christmas salary proposal for city council consideration. It was moved by Councilman Moerman and supported by Councilman Rozeboom to approve the recommended Christmas salary schedule of \$325 for full-time; \$100 for regular part-time/non-student; \$50 for Library staff; and \$25 for student/part-time. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Walstra declared the motion approved.

16.12.1.8. The Utilities Engineer, Matt Van Schouwen, submitted three projects that were completed this year for council acceptance of ownership. The projects are: Meadow Creek 1<sup>st</sup> Addition, Tall Grass Addition, and 10<sup>th</sup> Avenue SE Extension. It was moved by Councilman Rozeboom and supported by Councilman Vreugdenhil to accept the improvements and authorize the mayor to execute the **“Engineer’s Statement of Completion, Owner’s Acceptance of Contract Construction, and City’s Acceptance of Project Improvements”** for each of the projects. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Walstra declared the motion approved.

He then submitted a street ordinance for the above mentioned projects. It was moved by Councilman Den Herder and supported by Councilman Moerman to suspend the requirement of Iowa Statute 380.3 that a proposed ordinance or amendment must be considered and voted on for passage at two council meetings prior to the meeting at which it is to be passed.. Upon roll call vote, the vote was as follows: Ayes: Den Herder, Moerman, Rozeboom, Van Ravenswaay, Vreugdenhil. Nays: none. Whereupon Mayor Walstra declared the motion approved.

It was moved by Councilman Moerman and supported by Councilman Vreugdenhil to adopt **ORDINANCE NO. SC-O-06-16, AN ORDINANCE ESTABLISHING STREET GRADE IN THE CITY OF SIOUX CENTER, IOWA.** Upon roll call vote, the vote was as follows: Ayes: Den Herder, Moerman, Rozeboom, Van Ravenswaay, Vreugdenhil. Nays: none. Whereupon Mayor Walstra declared the ordinance adopted. (A copy of the ordinance is attached and does hereby become a part of these minutes.)

16.12.1.9. The utilities manager submitted a proposal to extend two TF Throughput Service Agreements between the City of Sioux Center and Northern Natural Gas for five years. It was moved by Councilman Den Herder and supported by Councilman Rozeboom to approve the Amendments to TF Throughput Service Agreement for Contract Nos. 21312 and 21429 with Northern Natural Gas Company. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Walstra declared to motion approved.

16.12.1.10. The finance director submitted an Easement Agreement between the City and Sioux Center Health for the extension of recreation trails. It was moved by Councilman Moerman and supported by Councilman Rozeboom to approve the agreement and authorize the Mayor and City Manager to execute the document. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Walstra declared the motion approved.

16.12.1.11. There being no further business, the meeting adjourned at 4:50 p.m.

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Dennis Walstra, Mayor

ATTEST: \_\_\_\_\_  
Paul Clousing, City Clerk