

March 22, 2016

16.03.2.1. The city council of the City of Sioux Center met on the above date in regular session at 3:30 p.m. in the city offices. Members present were Mayor Dennis Walstra and the following councilmen: Dale Den Herder, Eric Moerman, Verlyn Rozeboom, Jamie Van Ravenswaay, Randy Vreugdenhil. Others present were: Paul Clousing, Murray Hulstein, Darryl Ten Pas, Dennis Dokter, Matt Van Schouwen, Brian Van Engen, Jana VanDer Vliet, Dordt College Professor, Lee Pitts and his Journalism Class, Jessica Setiawan, Emily Postma, Jaden Vander Berg, Tori Mann.

16.03.2.2. The City Manager, Paul Clousing, introduced the second group of staff departmental reports. Giving their report at this meeting were: Parks Department, Lee Van Meeteren; Building Maintenance, Doug Vanden Top; Community Development/Housing, Dennis Dokter; Police Department, Paul Adkins; Finance Department, Darryl Ten Pas. Other staff present for the reports were: Dave Egdorf, Jaymie Harper, Kelli Willett, Jodie Wielenga. The mayor and council thanked them for their reports.

16.03.2.3. Opportunity was given for public input/communication. Having no one present, the Finance Director, Darryl Ten Pas, submitted the consent agenda consisting of the minutes of March 2, 2016, bills, finance reports, a Class "C" Liquor License and Sunday Sales Permit Renewal for Season Buffet; and a Class "C" Liquor License for Terrace View Event Center. It was moved by Councilman Van Ravenswaay and supported by Councilman Rozeboom to approve the consent agenda as submitted. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Walstra declared the motion approved.

16.03.2.4. The city manager stated there was no correspondence to submit at this time.

16.03.2.5. The city manager introduced Library Director, Becky Bilby, to give a report on the Sioux Center Library. Her report included community comparisons of circulation and walk-in visits which showed excellent usage. She reported on services the library provides, electronically as well as printed materials and the new programs for adults and children. The Library staff has created an excellent experience for all their patrons and were awarded the Star Library Award. The council received her report for information and thanked her for her work at the library.

Mayor Walstra then presented a Resolution of Appreciation to retiring Library Board Member, Daryl Hibma, and thanked him for his work on the Library Board.

16.03.2.6. Assistant City Manager, Dennis Dokter, reported that at their last meeting the council set a public hearing to consider selling 20 acres of land located north of the Bio-Tech Park to Sioux Center Land Development. Mayor Walstra opened the public hearing calling for all written and/or oral comments. Hearing none, he closed the hearing. It was moved by Councilman Van Ravenswaay and supported by Councilman Moerman to approve **RESOLUTION NO. SC-R-07-16, A RESOLUTION TO DISPOSE OF CERTAIN CITY-OWNED REAL ESTATE**. Upon voice vote, the vote was as follows: Ayes: Moerman, Rozeboom, Van Ravenswaay. Abstained: Den Herder, Vreugdenhil. Nays: None. Whereupon

Mayor Walstra declared the resolution adopted. (a copy of the resolution is attached and does hereby become a part of these minutes.)

16.03.2.7. The finance director introduced Mr. Justin Jacobsma, Williams & Co., who presented the 2014-2015 Annual Financial Report for city council review. He gave a favorable financial report and commended staff for their work. After discussion, it was moved by Councilman Moerman and supported by Councilman Van Ravenswaay to accept the 2014-2015 Annual Financial Report for the City of Sioux Center. Upon voice vote, all councilmen voted Aye. Nays: none. Whereupon Mayor Walstra declared the motion approved.

16.03.2.8. The city manager submitted a proclamation for the upcoming Mayor's Recognition Day for National Service, which will be on April 5, 2016. The foster Grandparent and Senior Companion Programs are requesting people to consider volunteer opportunities in our area. It was moved by Councilman Den Herder and supported by Councilman Rozeboom to approve the Mayor's Recognition Day for National Service PROCLAMATION. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Walstra declared the motion approved.

16.03.2.9. The assistant city manager and the Code Enforcement Director, Josh Dorhout, submitted a request from various realtors to amend the language in the ordinance regulating the size and placement of real estate signs. The Planning and Zoning Commission submitted recommended changes. A public hearing was set for this meeting to hear public comments regarding these changes. Mayor Walstra opened the hearing calling for all written and/or oral comments. Hearing none, he closed the hearing. After discussion regarding the request, the city council directed staff to have the P & Z consider further revisions and took no action.

16.03.2.10. Dave Krahling was present to give a report on the city manager search process. Dave discussed the consideration of a timeline, reviewing the job description and establishing a process to replace the city manager after retirement. The council received the report for information and gave direction.

16.03.2.11. The city manager and utilities manager reported on their meeting with the Iowa DOT District Engineer and staff regarding the potential Highway 75 Enhancement Project. Engineer Trent Bruce with DGR, was also present to assist in the discussion. They reported to the DOT the results of the vote and discussed how to move the project forward with the commission. Staff suggested preparation of a more detailed plan for a portion of the project to assist in helping the community understand the project. After discussion, the council instructed staff to continue with preparing a plan of the project for community input and work towards a presentation with the commission.

16.03.2.12. The city manager suggested executive session to discuss potential property purchase. It was moved by Councilman Van Ravenswaay and supported by Councilman Rozeboom to enter into executive session. Upon roll call vote, the vote was as follows: Ayes: Den Herder, Moerman, Rozeboom, Van Ravenswaay, Vreugdenhil. Nays: none. Whereupon Mayor Walstra declared executive session at 6:24 p.m. After discussion, it was moved by Councilman Rozeboom and supported by Councilman Moerman to end the executive session. Upon roll call vote, the vote was as follows: Ayes: Den Herder, Moerman, Rozeboom, Van

Ravenswaay, Vreugdenhil. Whereupon Mayor Walstra declared executive session ended at 6:54 p.m.

16.03.2.13. Other Business:

- The council looked at potential Utility Christmas gifts
- MRES now has a chat room for Policy Makers on their website

16.03.2.14. There being no further business, the meeting adjourned at 6:55 p.m.

Mayor Dennis Walstra

ATTEST: _____
Paul Clousing, City Clerk