

March 2, 2016

16.03.1.1. The city council of the City of Sioux Center met on the above date in regular session at 3:30 p.m. in the city offices. Members present were Mayor Dennis Walstra (via phone), and the following councilmen: Dale Den Herder, Eric Moerman, Verlyn Rozeboom, Jamie Van Ravenswaay, Randy Vreugdenhil. Others present were: Paul Clousing, Murray Hulstein, Darryl Ten Pas, Dennis Dokter, Matt Van Schouwen, Brian Van Engen.

16.03.1.2. The City Manager, Paul Clousing, introduced the first group of staff departmental reports. Giving their report at this meeting were: Recreation and Arts, Dave Ruter and Bethany Wallace; Airport, Randy Vander Weide; Codes/Energy Efficiency, Josh Dorhout; and Center Mall, Dean Gabhart. Other staff present for the reports were: Jill Miller, Colton Waring, Tanya Vande Griend, Doug Mosher, Lee Van Meeteren and Adam Fedders. The mayor pro-tem and council thanked them for their reports.

Councilman Den Herder arrives at 4:40.

16.03.1.3. Opportunity was given for public input/communication. Having no one present, the Finance Director, Darryl Ten Pas, submitted the consent agenda consisting of the minutes of February 8, 2016, bills, finance reports, a Beer Permit Renewal for Shell Sioux-Per Center, and a Liquor License Renewal for Los Tulipanes. It was moved by Councilman Van Ravenswaay and supported by Councilman Den Herder to approve the consent agenda as submitted. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Pro-Tem Vergdenhil declared the motion approved.

16.03.1.4. The city manager submitted correspondence: a thank you from Mary Ann Wielenga and family for flowers sent for Larry Wielenga's funeral. The correspondence was received and ordered filed.

16.03.1.5. The city manager introduced Fire Chief Dave Van Holland, who was present to give a report on activities and plans for the Sioux Center Fire Department. Dave reviewed their calls and training hours. They currently have 42 members and responded to 123 calls. His report included information regarding the Combat Challenge that will happen during the 125th Celebration. A long-term plan is to replace Engine 2 and the Rescue Truck and combine these 2 units into one unit. Station 2 was also addressed. The mayor pro-tem thanked them and the entire department for their volunteer efforts and contribution to the community.

16.03.1.6. Assistant City Manager, Dennis Dokter, recommended the appointment of Andrew Geleynse to fill a 6-year term on the Library Board. Andrew's term will expire in January, 2022. It was moved by Councilman Rozeboom and supported by Councilman Den Herder to approve Andrew Geleynse for a 6-year term on the Library Board. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Pro-Tem Vreugdenhil declared the motion approved.

16.03.1.7. The assistant city manager submitted a recommendation from the Planning & Zoning Commission to approve a plat for property located west of the Country View development on 12th Street NE. This property is zoned R-3 Multi Family and would be developed by Sioux Center Land Development for the construction of townhomes and apartments. The subdivision would be called Tall Grass Addition. Following discussion it was moved by Councilman Moerman and supported by Councilman Van Ravenswaay to approve **RESOLUTION NO. SC-R-05-16**. Upon

roll call vote, the vote was as follows: Ayes: Den Herder, Moerman, Rozeboom, Van Ravenswaay, Vreugdenhil. Nays: none. Whereupon Mayor Pro-Tem Vreugdenhil declared the resolution adopted. (A copy of the resolution is attached and does hereby become a part of these minutes.)

16.03.1.8. Utilities Manager, Murray Hulstein, submitted an amendment to TFX Throughput Service Agreement between the City of Sioux Center and Northern Natural Gas Company extending the contract through October 31, 2021. It was moved by Councilman Moerman and supported by Councilman Van Ravenswaay to approve the Amendment to TFX Throughput Service Agreement, Contract No. 108051 between the City of Sioux Center and Northern Natural Gas Company. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Pro-Tem Vreugdenhil declared the motion approved.

16.03.1.9. The finance director submitted the Fiscal Year 2016-17 Budget public hearing and adoption by resolution. Mayor Pro-Tem Vreugdenhil opened the public hearing calling for all written and/or oral comments. Hearing none, he closed the hearing. It was moved by Councilman Den Herder and supported by Councilman Rozeboom to approve **RESOLUTION NO. SC-R-06-16, A RESOLUTION APPROVING ADOPTION OF THE ANNUAL BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2017**. Upon roll call vote, the vote was as follows: Ayes: Den Herder, Moerman, Rozeboom, Van Ravenswaay, Vreugdenhil. Nays: none. Whereupon Mayor Pro-Tem Vreugdenhil declared the resolution adopted. (A copy of the resolution is attached and does hereby become a part of these minutes.)

16.03.1.10. Utilities Engineer, Matt Van Schouwen, reviewed a Natural Gas Public Awareness Plan that was mandated by Pipeline and Hazardous Material Safety Administration nearly 10 years ago. Previously, this was accomplished with an automated survey. This will help measure the effectiveness of the information we provide in overseeing the natural gas system, and the benefits, dangers, and safety precautions taken with natural gas. This was received for information.

16.03.1.11. The city manager presented an Emergency Medical Services Agreement between the EMT's, Hospital and City. Following discussion it was moved by Councilman Van Ravenswaay and supported by Councilman Rozeboom to approve entering into the agreement with the Hospital and the EMT's to provide a full-time EMT/paramedic (Tracy Foltz) to take day call and carry out day-to-day operations of the EMT's. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Pro-Tem Vreugdenhil declared the motion approved.

16.03.1.12. The utilities engineer submitted the final documents for the utility work and paving of 2nd Avenue NE in the Highway Commercial Park. Final price for this project was \$1,196,464.16. Following discussion it was moved by Councilman Van Ravenswaay and supported by Councilman Rozeboom to authorize final payment to Vander Pol Excavating in the amount of \$63,986.10 and to execute the final documents. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Pro-Tem Vreugdenhil declared the motion approved.

16.03.1.13. The assistant city manager presented a purchase agreement for the acquisition of property located at 325 North Main. It was moved by Councilman Moerman and supported by Councilman Vreugdenhil to authorize the purchase of the property at 325 North Main. Upon

voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Pro-Tem Vreugdenhil declared the motion approved.

16.03.1.14. The assistant city manager presented a proposal to sell 20+/- acres of land located north of the Bio-Tech Park-1st Addition to Sioux Center Land Development. It was moved by Councilman Van Ravenswaay and supported by Councilman Rozeboom to set March 22, 2016 at 4:00 p.m. as the date to hold a public hearing to consider the disposal of certain city-owned property. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Pro-Tem declared the motion approved.

16.03.1.15. The city manager and utilities manager presented a proposal to add a staff position as communications coordinator. This could either be a full-time or part-time position. The city council gave their consensus to move forward with the process of filling this position.

16.03.1.16. The city manager and assistant city manager stated that Brian Van Engen has worked up an agreement with the Kruid's attorney for the bike trail drainage issue. This agreement will settle the storm water issue and release the city for the future. It was moved by Councilman Van Ravenswaay and supported by Councilman Moerman to authorize execution of the agreement. Upon voice vote, all the councilmen voted Aye. Nays: none. Whereupon Mayor Pro-Tem Vreugdenhil declared the motion approved.

16.03.1.17. Other Business:

- Discussion on filling the open electric lineman position
- The City of Hull would like to pay off the balance of Well #16
- Natural Food Holdings' sewer agreement will be amended
- The assistant city manager discussed recent Planning & Zoning issues
- Discussion was held on proceeding with replacement efforts for the City Manager position

16.03.1.18. There being no further business, the meeting adjourned at 5:32 p.m.

Mayor Pro-Tem Vreugdenhil

ATTEST: _____
Paul Clousing, City Clerk